

Director of Development
Healthy Minds Innovations

Healthy Minds Innovations, Inc. is recruiting for an experienced development director to join a team of professionals responsible for the private funds development programs at the Center for Healthy Minds at the University of Wisconsin-Madison. This position will have primary responsibility for the management of a major gift philanthropy program. Healthy Minds Innovations, Inc.,(HMI) is an affiliated organization dedicated to supporting the mission and vision of the Center for Healthy Minds (CHM).

The Center for Healthy Minds was founded and is led by world-renowned neuroscientist Richard J. Davidson. CHM investigates the science of emotions, contemplative practices and qualities of mind that affect well-being, including attention, resilience, equanimity, savoring positive emotions, kindness, compassion, gratitude and empathy. The Center, part of one of the world's top research institutions, benefits from cross-disciplinary collaborations in the arts and humanities, the physical and natural sciences, and the social sciences. CHM takes pride in being a global hub for innovations in affective and contemplative neuroscience in addition to well-being across the lifespan.

In 1992, the Dalai Lama personally challenged Dr. Davidson to investigate how well-being could be nurtured through these amazing insights from neuroscience. His Holiness believes that "All humans have an innate desire to overcome suffering and find happiness." This launched a robust series of research studies and new discoveries have emerged about how the mind works and how well-being can be cultivated. Since then Dr. Davidson and his team have made remarkable progress, publishing more than 300 scientific articles and leading the world in this field of research. No other organization has the visionary leadership, immense body of successful research to build upon, over \$15 million of neuroimaging technology, and the tremendous infrastructure and reputation of the University of Wisconsin-Madison, one of the world's top learning institutions.

The successful candidates for this position will provide strategic leadership and management of development initiatives directed to the identification, cultivation, solicitation, and stewardship of major gift prospects and donors. The successful candidate will be forward thinking, dynamic, energetic, and an innovative team player who can engage leadership and faculty members and develop an internal and external environment for philanthropy through consistent messaging and communication for CHM.

The Director of Development will work collaboratively with the Chief Development Officer to accomplish the following objectives:

- To work directly with CHM's Director, administrators and campus-wide affiliated faculty to identify department priorities and design and implement strategic plans for a comprehensive development program.

- To identify, cultivate, solicit, and manage a portfolio of major gift prospects and donors in order to secure major gifts in support of the Center.
- Continue to build, develop and maintain effective and consistent internal and external communications.
- Continue to build, develop and maintain effective prospect identification tools to link potential donors with Center programs and needs.
- Continue to build, develop and maintain strategies to enhance major donor stewardship.
- To partner with marketing and communication staff to develop materials for increasing awareness of departmental initiatives as destinations for philanthropic support.
- To plan and conduct visits, events and other ongoing contacts to build relationships and interest in the CHM mission among private stakeholders.
- To ensure all donations are properly tracked, submitted, and reconciled with WFAA reports and databases.

Other

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Qualifications:

- Minimum of a bachelor's degree; master's degree in marketing, communication, non-profit management or business preferred
- 3 – 5 years of fund development experience
- Strong organizational, interpersonal, oral and written communication skills
- Self-directed, team player who has a strong work ethic and ability to multi-task
- Ability to work effectively with University officials, faculty and prominent alumni
- Ability to meet travel requirements (approx. 25%)
- Alignment with CHM's mission to cultivate well-being and relieve suffering through a scientific understanding of the mind

Final appointment will be made at the Director or Senior Director level depending on experience and qualifications. We offer a competitive salary and an excellent benefits program.

Please send resume and cover letter to Liz Vanderwerff at liz@hminnovations.org.

